

Charity Registration No. 1106747

Company Registration No. 04670523 (England and Wales)

CARERS CARELINE
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

CARERS CARELINE

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mrs M Gould Mr S Dunnell Mrs A Vaughan Mr M Hopper Mrs H K Leedham (Appointed 12 March 2018) Mrs P Dunstone (Appointed 12 March 2018) Mr A J Cameron Mrs R Seaton Smith
Secretary	Mrs F Mitchell
Charity number	1106747
Company number	04670523
Registered office	Room 1 Ecumenical Centre 6 Evesham Walk Redditch Worcestershire B97 4EX
Independent examiner	Garry Rutter Ormerod Rutter Limited Chartered Accountants The Oakley Kidderminster Road Droitwich Worcestershire WR9 9AY

CARERS CARELINE

CONTENTS

	Page
Chairman's Report	1
Trustees' report	4 - 6
Independent examiner's report	7
Statement of financial activities	8
Balance sheet	9
Notes to the accounts	10 - 17

CARERS CARELINE

CHAIRMAN'S REPORT

TO THE MEMBERS OF CARERS CARELINE

This year Carers Careline has celebrated its thirtieth Anniversary. At times, over the past few years, the future has seemed precarious so I would like to start by thanking everyone who has played a part in supporting our work and ensuring we have made this momentous milestone.

The last twelve months have been a total contrast to the year before in that fundraising has not competed for priority over organising and delivering the work of the charity. The security offered by the lottery award has enabled the charity to concentrate on delivering its aims and objectives and allowed the board of trustees to think about strategy and to plan for sustainability and succession.

One of the key elements of Big Lottery Reaching Communities Funding has been the opportunity to apply for Building Capabilities Funding. This has enabled us to have an organisational review of the organisation. The purpose of the review is to assist the organisation to look at itself in detail through the eyes of a professional consultant. This self-examination allows the organisation to identify areas of weakness and create plans to change and strengthen those areas.

Whilst recognising the strengths of the organisation, the review has identified areas where further development will help us improve and enhance the operational efficiency and strategic planning of the organisation:

- The wider use of technology and social media to communicate with our carers, suppliers and peer groups.
- A computer replacement programme and operating system upgrade.
- A revised office layout to improve carer confidentiality and promote staff/volunteer interaction.
- The introduction of staff development training programmes, role expansion and a formal feedback process.
- The extension of training programme to include opportunities for volunteers
- The establishment of a volunteer fundraising team
- Greater Trustee involvement in developing core strategy and leadership initiatives
- To build mutually beneficial strategic relationships with other local and national organisations.

The board of trustees and the staff look forward to working on these areas over the next year.

The Staff

During the year the Trustees authorised the employment of an additional member of staff to support our work with carers. The daily 'drop-in' has continued to grow and was taking up considerably more staff time. The funding of this post was part of our lottery grant. Mel was appointed in February and as an ex-volunteer, was able to hit the 'ground running'. The staff have continued to work in their usual dedicated and committed manner ensuring that carers get an excellent service.

We have also registered for a new scheme being administered in this region by Worcestershire Association of Carers called Working for Carers. This commits us to making sure that we support any of our staff and volunteers who are carers, ensuring that caring doesn't become a barrier to successful employment. This is obviously something close to our hearts and we are glad to be part of this.

The Volunteers

We now have 13 regular volunteers carrying out a variety of different roles. Volunteers may be considered the life blood of Carers Careline and the number of people prepared to give their time continues to grow. Volunteers bring a variety of different skills and experience to the office which proves to be invaluable.

CARERS CARELINE

CHAIRMAN'S REPORT

TO THE MEMBERS OF CARERS CARELINE

Group Activities and Events

Over the last twelve months, staff and volunteers have organised a series of activities and events for carers. There are regular opportunities for carers to have their say in the what they would like to do. During the year this has included a trip on the Severn Valley Railway, a trip to Stratford upon Avon with a tour round the theatre as well as a trip for the men's group to the museum at RAF Cosford and to the Birmingham Motorcycle Museum. We held regular pub lunches which are well attended and give carers the chance to come out for a couple of hours and spend time chatting with other carers. We continued to have a group meeting at the Ecumenical Centre each month, with a variety of subjects being discussed, including crafts, healthy eating and mindfulness. One of the highlights was the pamper afternoon in June – all attendees went away with a lovely goodie bag for which we are grateful to local businesses for their very generous donations. The hand-made sale in November went very well and raised over £300. We have some very talented crafters and bakers amongst our carers! The highlight was our thirtieth birthday celebration. We celebrated with a tea party for carers and were pleased to welcome, amongst others, Geoff Dry, who founded the organisation as well as two of the original trustees, and Rachel Maclean, our local MP.

Carers Careline Performance in Numbers

Measurement	Last Year	This Year
Number of Registered Carers	320	348
Number of Telephone Support Calls	2,443	2,814
Number of 'Drop In' Attendances	495	536
Number of Information and Advice Sessions	180	324
Number of Group Meetings	23	30
Number of Carers In Attendance	304	354
Number of Counselling Sessions	100 for 15 Carers	110 for 22 Carers

Funding

In addition to the funding from The Big Lottery Reaching Communities, the trustees are very grateful to have received grants and donations from the following organisations:

People's Health Trust using money raised through The Health Lottery in the West Midlands
Redditch Borough Council
Eveson Trust
Tesco Bags of Help
Co-op Local Community Fund
The Gannett Foundation
The Grimmit Trust
The Owen Family Trust
Frank Russon Trust
Worcestershire County Council Divisional Funds Via Cllr Tom Baker Price
Bromsgrove & Redditch NHS Retirement Fund
Emmanuel Church
St Stephen's Church

We received donations from a number of other people including Carers and we are very grateful for these. Carers continue to join in with our raffles and other fund-raising activities with enthusiasm. We were moved to receive a donation in memory of Mrs Muriel Clarke who died last year. Mrs Clarke was a founder trustee of Carers Careline.

We also want to thank the many shops and businesses in Redditch for their support in donating gifts for our raffles and other fund raising activities.

Fund raising is an ongoing activity for Carers Careline as with most charities and we are grateful to our staff and volunteers for all their work on this front.

CARERS CARELINE

CHAIRMAN'S REPORT

TO THE MEMBERS OF CARERS CARELINE

Partnership Working

We have become active member of Carers Action Worcestershire, and continue to work with Worcestershire Association of Carers and The Worcestershire Parent Carer Community. We have also worked with Where Next? and The YMCA -National Citizen Service. Our location in the Ecumenical Centre has meant we have benefitted from being part of a very active community hub, working alongside a number of other charities based there.

The Board of Trustees

I would like to extend my thanks to my fellow board members for the time and effort they have put into the work of the organisation. A number of the trustees play an active role in the organisation and help to ensure that we constantly focus on the needs of the carers we work with.

Finally, on behalf of myself and the trustees I would like to note the hard work and effort put in by the staff – Fiona Mitchell, Becky Howes, Natalie Carney, Melanie Hoare and Sarah Maries – I know they all work extremely hard and are all willing to go the extra mile – and also to our team of volunteers for their unstinting commitment. The staff and volunteers are often helping to deal with difficult and distressing situations for carers and this can take its toll but we know that work is appreciated and valued by the carers we work.

As a board of trustees, we are optimistic for the future.

Alex Cameron
Chair of Trustees

CARERS CARELINE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 30 JUNE 2018

The Trustees present their report and financial statements for the year ended 30 June 2018.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Objectives and activities

Mission statement

To promote the health, mental and emotional wellbeing of adult carers, especially the elderly, in the local community through the identification of hidden carers, early intervention, preventative action and pastoral care.

Objectives

- To locate and engage carers in Redditch.
- To promote our support services to carers in Redditch.
- To provide volunteer and training opportunities.
- To enhance personal value, confidence, positive interaction and hope.
- To help remove barriers for unemployed carers to access employment.
- To offer a safe environment to provide training to adult carers.

Vision

To achieve continued growth in the number of adult informal carers in the local community for whom we provide support.

Public benefit

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or "aims" that are for the public benefit. The trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

Achievements and performance

Charitable activities

We are a registered Charity and through the hard work of our dedicated staff and volunteers, carers registered with us are currently being supported free of charge by the following:

- Support groups/variety of social events and activities.
- Monthly telephone support by volunteers.
- A drop-in facility from 10 am to 12 pm Monday to Thursday for a drink and a chat or for assistance in making calls to agencies and form filling.
- Information signposting.
- Counselling services and bereavement support on a one to one confidential basis.
- Training on health issues/illness.

Carers Careline have been supporting informal and unpaid carers in Redditch who are over the age of 18 for the past 29 years. Many carers do not realise that this is the role they have taken on as they are often caring for a family member or loved one and feel that it is their duty to look after them. With an ever aging population, many people find themselves exchanging the role of caring for their children to that of caring for their parents, sometimes at the same time. Another common problem can be the feeling of isolation, of being the only one in that position, of not knowing who to ask for help.

Carers Careline works hard to identify these 'hidden' carers and urges anyone in a caring role to get in touch to see what help is available.

CARERS CARELINE

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 30 JUNE 2018

Financial review

The results for the year are set out on page 8.

Reserves policy

The trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The trustees will endeavour not to set aside funds unnecessarily.

The Trustees has assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

Governing document

The charity is governed by its Memorandum and Articles of Association as amended on 25th March 2008, which establishes the objects and powers of the charity.

Charity constitution

The charity was incorporated as a company limited by guarantee on 19th February 2003.

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mrs M Gould

Mr S Dunnell

Mrs A Vaughan

Mr M Rickwood

(Resigned 27 November 2017)

Mr M Hopper

Mrs H K Leedham

(Appointed 12 March 2018)

Mrs P Dunstone

(Appointed 12 March 2018)

Mr A J Cameron

Mrs R Seaton Smith

Recruitment and appointment of new trustees

New trustees are appointed by the existing board based on personal recommendation or expressions of interest.

CARERS CARELINE

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 30 JUNE 2018

Statement of Trustees' responsibilities

The Trustees, who are also the directors of Carers Careline for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees' report was approved by the Board of Trustees.

.....
Mr A J Cameron

Trustee

Dated:

CARERS CARELINE

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CARERS CARELINE

I report on the financial statements of the charity for the year ended 30 June 2018, which are set out on pages 8 to 17.

Respective responsibilities of Trustees and examiner

The charity's Trustees, who are also the directors of Carers Careline for the purposes of company law, are responsible for the preparation of the financial statements. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- (i) examine the financial statements under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - (ii) to prepare financial statements which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;have not been met or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Garry Rutter

FCA
Ormerod Rutter Limited
Chartered Accountants
The Oakley
Kidderminster Road
Droitwich
WR9 9AY
Worcestershire

Dated:

CARERS CARELINE

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30 JUNE 2018

	Notes	Unrestricted funds £	Restricted funds £	Total 2018 £	Total 2017 £
Income from:					
Donations and legacies	3	13,100	86,392	99,492	34,357
		<hr/>	<hr/>	<hr/>	<hr/>
Expenditure on:					
Charitable activities	4	4,077	65,906	69,983	46,465
		<hr/>	<hr/>	<hr/>	<hr/>
Net income/(expenditure) for the year/ Net movement in funds		9,023	20,486	29,509	(12,108)
Fund balances at 1 July 2017		511	5,135	5,646	17,754
		<hr/>	<hr/>	<hr/>	<hr/>
Fund balances at 30 June 2018		<u>9,534</u>	<u>25,621</u>	<u>35,155</u>	<u>5,646</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

CARERS CARELINE

BALANCE SHEET

AS AT 30 JUNE 2018

	Notes	2018 £	£	2017 £	£
Fixed assets					
Tangible assets	10		-		1
Current assets					
Debtors	11	200		-	
Cash at bank and in hand		37,216		8,928	
		<u>37,416</u>		<u>8,928</u>	
Creditors: amounts falling due within one year	12	(2,261)		(3,283)	
Net current assets			35,155		5,645
Total assets less current liabilities			<u>35,155</u>		<u>5,646</u>
Income funds					
Restricted funds	14		25,621		5,135
Unrestricted funds			9,534		511
			<u>35,155</u>		<u>5,646</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 30 June 2018. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these financial statements.

The Trustees acknowledges her responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on

.....
Mr A J Cameron
Trustee

Company Registration No. 04670523

CARERS CARELINE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2018

1 Accounting policies

Charity information

Carers Careline is a private company limited by guarantee incorporated in England and Wales. The registered office is Room 1 Ecumenical Centre, 6 Evesham Walk, Redditch, Worcestershire, B97 4EX.

1.1 Accounting convention

The accounts have been prepared in accordance with the charity's memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Incoming resources

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

1.5 Resources expended

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

CARERS CARELINE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2018

1 Accounting policies (Continued)

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost of assets less their residual values over their useful lives on the following bases:

Office equipment	Straight line basis over 3 years
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The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts.

1.8 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

1.10 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.11 Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

CARERS CARELINE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2018

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total 2018	Total 2017
	£	£	£	£
Donations and gifts	9,100	-	9,100	13,966
Grants	4,000	86,392	90,392	20,391
	<u>13,100</u>	<u>86,392</u>	<u>99,492</u>	<u>34,357</u>
For the year ended 30 June 2017	<u>17,466</u>	<u>16,891</u>		<u>34,357</u>
Grants receivable for core activities				
The Big Lottery Fund	-	64,927	64,927	-
Redditch Borough Council	-	5,327	5,327	9,891
The Eveson Trust	-	5,788	5,788	5,000
Peoples Health Trust	-	8,782	8,782	-
Groundworks - Tesco Bags of Help	-	1,568	1,568	-
RD Turner	-	-	-	2,000
The Grimmitt Trust	500	-	500	-
Worcester County Council Divisional Funds	-	-	-	1,500
Owen Family Trust	1,000	-	1,000	2,000
Gannett Foundation	2,000	-	2,000	-
Frank Russon Trust	500	-	500	-
	<u>4,000</u>	<u>86,392</u>	<u>90,392</u>	<u>20,391</u>

CARERS CARELINE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 JUNE 2018

4 Charitable activities

	2018 £	2017 £
Counselling fees	4,932	3,968
Food and expenses for groups	4,468	510
Carers outgoings	-	299
	<u>9,400</u>	<u>4,777</u>
Share of support costs (see note 6)	60,253	41,388
Share of governance costs (see note 6)	330	300
	<u>69,983</u>	<u>46,465</u>
Analysis by fund		
Unrestricted funds	4,077	
Restricted funds	65,906	
	<u>69,983</u>	
For the year ended 30 June 2017		
Unrestricted funds		25,708
Restricted funds		20,757
		<u>46,465</u>

5 Description of charitable activities

To promote the health, mental and emotional wellbeing of adult carers, especially the elderly, in the local community through the identification of hidden carers, early intervention, preventative action and pastoral care.

CARERS CARELINE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2018

6 Support costs

	Support costs	Governance costs	2018	2017
	£	£	£	£
Staff costs	38,448	-	38,448	29,766
Depreciation	1	-	1	180
Office costs	8,778	-	8,778	8,228
Insurance	382	-	382	957
Staff training and recruitment	672	-	672	-
Travel costs	1,903	-	1,903	1,006
Advertising	240	-	240	360
Sundries	395	-	395	54
Subscriptions	80	-	80	92
Bank charges	161	-	161	127
Accounting	266	330	596	918
Computer costs	5,137	-	5,137	-
Professional fees	3,790	-	3,790	-
	<u>60,253</u>	<u>330</u>	<u>60,583</u>	<u>41,688</u>
Analysed between				
Charitable activities	<u>60,253</u>	<u>330</u>	<u>60,583</u>	<u>41,688</u>

All support costs have been allocated to the single charitable activity.

7 Net movement in funds

	2018	2017
	£	£
Net movement in funds is stated after charging/(crediting)		
Depreciation of owned tangible fixed assets	<u>1</u>	<u>180</u>

8 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

CARERS CARELINE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 JUNE 2018

9 Employees

Number of employees

The average monthly number employees during the year was:

	2018	2017
	Number	Number
Staff	3	3

Employment costs

	2018	2017
	£	£
Wages and salaries	38,011	29,682
Other pension costs	437	84
	<u>38,448</u>	<u>29,766</u>

There were no employees whose annual remuneration was £60,000 or more.

10 Tangible fixed assets

	Office equipment
	£
Cost	
At 1 July 2017	1,270
At 30 June 2018	<u>1,270</u>
Depreciation and impairment	
At 1 July 2017	1,269
Depreciation charged in the year	1
At 30 June 2018	<u>1,270</u>
Carrying amount	
At 30 June 2017	1
	<u>1</u>

11 Debtors

	2018	2017
	£	£
Amounts falling due within one year:		
Other debtors	200	-
	<u>200</u>	<u>-</u>

CARERS CARELINE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 JUNE 2018

12 Creditors: amounts falling due within one year

	2018	2017
	£	£
Other taxation and social security	194	110
Trade creditors	1,737	2,873
Accruals and deferred income	330	300
	<u>2,261</u>	<u>3,283</u>
	<u>2,261</u>	<u>3,283</u>

13 Retirement benefit schemes

Defined contribution schemes

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The charge to profit or loss in respect of defined contribution schemes was £437 (2017 - £84).

CARERS CARELINE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2018

14 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 July 2017	Movement in funds		Balance at 30 June 2018
	£	Incoming resources £	Resources expended £	£
The Big Lottery Fund	-	64,927	(43,450)	21,477
Redditch Borough Council	2,312	5,327	(7,310)	329
Eveson Trust	928	5,788	(5,744)	972
RD Turner	1,895	-	(1,895)	-
Peoples Health Trust	-	8,782	(6,091)	2,691
Groundworks - Tesco Bags of Help	-	1,568	(1,416)	152
	<u>5,135</u>	<u>86,392</u>	<u>(65,906)</u>	<u>25,621</u>

Big Lottery Fund

This fund provides core funding through to the end of August and some other agreed expenditure. It also includes a grant for developing the capabilities of staff, trustees and the organisation, to be used over the next two years.

Redditch Borough Council

This fund helps provide our carers telephone support services.

Eveson Trust

The Eveson Trust is used to provide counselling services for carers.

RD Turner

This fund has helped to provide activities and trips for carers.

Peoples Health Trust

This fund is used to tackle isolation amongst carers living in target areas or on certain benefits. The remainder will be spent in accordance with the agreed budget.

Groundworks - Tesco Bags of Help

The fund is spent on providing carer activities.

15 Analysis of net assets between funds

	Unrestricted £	Restricted £	Total £
Fund balances at 30 June 2018 are represented by:			
Current assets/(liabilities)	(3,424)	38,579	35,155
	<u>(3,424)</u>	<u>38,579</u>	<u>35,155</u>

16 Related party transactions

There were no disclosable related party transactions during the year (2017 - none).